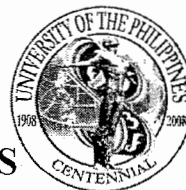




OFFICE OF THE VICE-CHANCELLOR
FOR RESEARCH AND EXTENSION
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS



MEMORANDUM NO. 17
Series of 2008

11 June 2008

TO: **ALL CONCERNED**

FROM: 
ENRICO P. SUPANGCO
Vice Chancellor for Research and Extension

SUBJECT: **REQUEST FOR EXTENSION and FUND MONITORING OF ON-
GOING RESEARCH PROJECTS**

Please be informed that all on-going research projects, both basic and externally-funded that are requesting for extension shall now be deliberated on during the regular conduct of in-house review. Hence, all requests shall be submitted two (2) months prior to the end date of the project. Likewise, please include in the progress reports the status of funds to aid the reviewers in evaluating the necessity of extension.

For your compliance. Thank you.